



Connecting Older Adults with Community-based Resources and Options

**Suburban Cook County Fatality Review Team  
1048 Lake Street, Oak Park, IL  
Thursday, March 9<sup>th</sup>, 2017  
2:30pm – 4:00pm  
Open Session – Meeting Minutes**

**Attendees:**

Sharon Foy – Stickney Public Health District (Co-Chair)  
Jon Hofacker – AgeOptions (Coordinator)  
Dr. Benjamin Soriano – Cook County Medical Examiner’s Office  
Sarah Stein, AgeOptions  
Samantha Schoonover – Suburban Access, Inc.  
Cheryl Seley – Kenneth Young Center  
Ron Sachtleben – Cook County Sheriff Department  
Katie Walsh – Cook County Sheriff Department  
Paul Bennett – NextLevel Health  
Dr. John Gates – Cook County Medical Examiner’s Office  
Holly Zielke – Illinois Department on Aging  
Audrey Klopp – Loyola University  
Calvin Berg – Intern, AgeOptions (*Guest*)

Patricia Kehl, Kenneth Young Center (*Presenter*)

**Meeting Minutes:**

- I. Call to Order**
  - a. Chair Sharon Foy called the meeting to order at 2:34pm.
  - b. Roll Call/Introductions
  
- II. Review of the Meeting Agenda**
  - a. Paul Bennett moved to approve the agenda
  - b. Cheryl Seley seconded the movement. Agenda was approved
  
- III. Review of December 8<sup>th</sup> 2016 Meeting Minutes**
  - a. Cheryl Seley moved to approve the minutes.
  - b. Samantha Schoonover seconded the movement.
  - c. Minutes were approved without changes.

**IV. Organizational Items**

N/A

**V. Old Business**

- a. AgeOptions Emergency Dispatch Project  
Jon Hofacker re-introduced the background of increasing communication of Adult Protective Services Provide Agencies to local emergency dispatchers, first responders, or law enforcement as it relates to previous Fatality Review Team cases. Calvin Berg of the University of Illinois at Chicago School of Social Work has integrated this into his AgeOptions internship and provided an overview of the project. Oak Park Township Senior Services has volunteered to pilot this project and other meetings with Cook County Sheriff dispatchers are scheduled in March 2017.
- b. State Advisory Fatality Review Team Updates  
Diane Slezak brought forth recommendations to the State Advisory Fatality Review Team developed from Suburban Cook County. A copy of these recommendations was distributed and further dialogue is expected with Maureen Squire regarding the long-standing role of the State Advisory team.
- c. Home Health Agency Regulations & Guidance  
Jon Hofacker provided a brief review of Illinois Department of Public Health standards that were requested from the December meeting. Example protocol include minimum timeframes for home visits by registered nurses, modifying care plans as needed, and home health staff training on abuse, neglect, and exploitation. Notice of complaints may be sent directly to the agency or the IDPH hotline for resolution.

**VI. New Business**

N/A

**VII. Co-Chair Sharon Foy moved to close the open session.**

- a. Jon Hofacker seconded the motion.
- b. The Open Session closed at 2:55pm.

**VIII. Call to Order (Re-Open the Meeting)**

- a. Sharon Foy called the open meeting to order at 3:43 pm.

**IX. Team Recommendations**

- (1) Improve local or state efforts that address Life Planning for Adults with Disabilities; develop stronger protocol within DHS-DD or integrate as a piece of High School Transition Plans prior to graduation. Language could frame the issue targeting emergencies rather than ‘end of life’ circumstances to improve engagement with families.

- (2) Evaluate the monitoring of preferred workers in DD population and the current practice of quarterly visits. Make consideration to the health of the worker and identify protocol to ensure alternative supports for respite or emergency situations.
- (3) Improve the public perception and conditions of Home & Community Based Supports or Residential Placement (i.e. Independent Living, Supportive Living, CILAS) for Adults with Disabilities in Illinois.

**X. Review of 2017 Meeting Dates**

- Thursday, June 8<sup>th</sup>, 2017 at 2:30pm
- Thursday, September 7<sup>th</sup> 2017 at 2:30pm
- Thursday, November 9<sup>th</sup> 2017 at 2:30pm

**XI. Adjournment**

- a. Sharon Foy moved to adjourn the meeting
- b. Jon Hofacker seconded the movement.
- c. The meeting adjourned at 3:44 pm